

Union County Middle School Governance Team Agenda

September 22, 2017

11:30 am

- I. Call to Order- G.Stafford @11:34 am
- II. Attendance: G. Stafford, D. Brookshire, L. Shields, D. Murphy, S. Spade, J. Tallman, A. Roxbury, D. Dixon
- III. Action Items – G.Stafford
 - A. Approval of Minutes: Corrections: None; Motion to approve: D. Brookshire; 2nd S. Spade; Vote: unanimous approval
 - B. Approval of Agenda: Corrections or Additions: None; Motion to approve: D. Brookshire, 2nd S. Spade; Vote: unanimous approval
 - C. Officers 2017-2018
 - a. Chairperson: Nominated-D. Brookshire; Vote: unanimous
 - b. Vice-Chairperson:Nominated-L. Shields; Vote: unanimous
 - c. Secretary: Nominated- J. Tallman; Vote: unanimous
 - D. Recommendation of School Personnel and Student by G. Stafford
 - a. School Personnel: Tina Murphy, media specialist & parent
 - b. Community Volunteer: Jill Nielson, parent of 2 students
 - c. Student: Jason Moore, 7th grader
 - d. Motion to approve each recommendation: L. Shields; Second: D. Brookshire, Vote: unanimous
- IV. Discussion
 - A. Future Meeting Dates / Times
 - a. Friday, 11:30 am for each meeting
 - b. Dates: November 3, January 12, March 2, April 20, May 18
 - B. Student Success Imagine the Possibilities-Donna Dixon
 - a. Responsibilities, Plan and Data: needs assessment, DOE charged/target: look at SPED students and create plan for them to graduate; ELL/SPED struggle most; Plan to close gap based on data-see handout "Dixon"
 - C. Title 1 Documents-Anna Roxbury
 - a. Information: largest federally funded program to all schools; 56% free/reduced lunch based on October 2016; monies must be used to supplement what is used in class-not refilling supplies.
 - b. Monies used: dissection materials, chemicals for 8th; four academic para-professionals; student agendas; communication to parents; transition events-5th and 8th; full time parent/family engagement coordinator: (education for parents, RESA education about social media & Google apps) Becky Dyer
 - c. School Compact: see attached "Roxbury"
 - d. School Family Engagement Family Policy: brochure
 - e. Parent Engagement: What can we do differently?
 - i. In Anna's teacher trainings: what can be included? i.e. tell teachers to be careful with the use of education jargon, be respectful of parents' working hours for conferences, meetings, etc.
 - ii. Ideas: Reward for student to get parent to attend i.e., free pass to sit anywhere, Panther Points; surveys via Facebook or link to website

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- V. Information Items
 - A. Georgia Milestone-see attachments for ELA & Math
 - a. Focus as a result of data: writing
 - b. Literacy Committee: ELA teachers created a common rubric and sharing information in school-wide teacher professional development. Teachers then share writing samples at professional development to help teachers standardize grading and feedback.
 - c. Utilizing 2nd period literacy class period. Students select the second period topic class.
 - B. Drug Testing
 - a. 2017/18 is the first year we are implementing random drug testing
 - b. Only four households challenged Mrs. Stafford
 - c. Parents are only notified of testing if there is an issue because permission has already been given
 - C. Quarterly Report
 - a. No changes since last meeting
- VI. Adjournment
 - a. 1pm; D. Brookshire motioned; S. Spade second; Vote: unanimous